
Signature

Date

I hereby certify that the hours stated are correct and that the named apprentice is receiving at least the amount listed as the current minimum hourly wage.

EMPLOYER CERTIFICATION

Current Hourly Wage: _____

Supervisor name (Please print)

Supervisor signature

Supervisor comments:

Demonstrates job knowledge					
Follows instructions					
Organizes work					
Quality of work					
Accuracy of work					
Cooperation with supervisors/peers					
Attitude					
Demonstrates leadership qualities					
Demonstrates a practical approach to assigned tasks					
Assumes and demonstrates responsibility					
Demonstrates ability to learn assigned tasks					
Care and use of equipment					
Works safely					
Attendance					
Punctuality					

GOOD AVG. FAIR POOR N/A

In the opinion of the supervisor as compared to others at the same level of trade experience.

EVALUATION REPORT

FLORIDA ELECTRICAL APPRENTICESHIP & TRAINING

P. O. Box 592949
Orlando, FL 32859-2949
(407) 438-3328 FAX: (407) 438-8202

APPRENTICE NAME (PLEASE PRINT) SCHOOL MONTH YEAR

APPRENTICE ON-THE-JOB TRAINING REPORT

DATE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL		
CODE A																																		
CODE B																																		
CODE C																																		
CODE D																																		

TOTAL FOR MONTH: _____

COMMENTS _____

CO. NAME _____

Please check here
if address has
changed

APPRENTICE SIGNATURE

APPRENTICE ADDRESS

APPRENTICE PH.:

CODE A **1000 HOURS**

Apprentice:

Please complete front of this document and turn it in to your immediate supervisor on the last working day of each month.

1. Post time daily.
2. Fill in completely and sign.
3. Please note any changes in address, telephone number, etc., by placing an asterisk (*) before corrected information.

- LEARNING:**
1. Safety Meeting/Safety on the Job
 2. Loading/Unloading Materials and Equipment
 3. Tool Set-up
 4. Job Site Clean-up
 5. Equipment Repair/Maintenance
 6. Paperwork
 7. Care of Tools/Equipment
 8. Sitework/Underslab

CODE B **2800 HOURS**

Supervisor:

Please complete the OJT Evaluation Report on the back of this form. It is vital to this Employee and to *FEAT* to properly track this apprentice.

After you have completed and signed the Evaluation Report, please submit this form to the company training officer to verify hours.

- LEARNING:**
1. Install Raceways
 2. Pull Wire
 3. Install Cable
 4. Install/Maintain Temporary Power & Equipment
 5. Install Boxes

CODE C **2800 HOURS**

Training Officer:

Please verify hours worked and hourly wage paid to this apprentice and sign in the lower right hand box on the back page.

If you wish, make a copy of this report for your records.

Please mail this report to the address found at the top of the front page by the fifth day of the month following the month covered.

Thank-you for your cooperation

LEARNING:

1. Install Devices
2. Install Fixtures
3. Low Voltage Systems
4. Site Lighting

CODE D **1400 HOURS**

LEARNING:

1. Follow Blueprints/Diagrams/Specifications
2. Install/Connect Service Equipment (Panels)
3. Repair/Troubleshoot
4. Use Test Instruments
5. Connect Motors and Controls
6. Connect Equipment